EXECUTIVE ORDER No. 2020-010

PLACING SIPALAY CITY UNDER ENHANCED COMMUNITY QUARANTINE

WHEREAS, it is the policy of the State to protect and promote the right to health of the people and instill health consciousness among them pursuant to the 1987 Constitution;

WHEREAS, Section 6, Article III of the 1987 Constitution further provides that "The liberty of abode and of changing the same within the limits prescribed by law shall not be impaired except upon lawful order of the court. Neither shall the right to travel be impaired except in the interest of national security, public safety, or public health, as may be provided by law.

WHEREAS, Section 15, Article II of the 1987 Philippine Constitution and Section 16, the General Welfare Clause of the Local General Code, provide that the local government units are charged with the promotion of health and safety within their jurisdiction;

WHEREAS, there is a need to modify the previous Executive Order No. 2020-009 in compliance with the National Disaster Response Plan, and the Province of Negros Occidental EO No. 20-11 series of 2020;

WHEREAS, the Office of Civil Defense-Regional Disaster Risk Reduction and Management Council has elevated Western Visayas from Code Blue to Code Red alert status due to COVID-19 effective 6:00 PM of March 20, 2020;

NOW, THEREFORE, I, MARIA GINA M. LIZARES, the City Mayor of Sipalay City, by virtue of the powers vested in me by law and duly constituted authorities, do hereby order:

Section 1. PLACING SIPALAY CITY UNDER ENHANCED COMMUNITY QUARANTINE. The City of Sipalay shall be placed under enhanced community quarantine from 6:00 PM of March 21, 2020 to 11:59 PM of April 17, 2020, subject to extension pending the results of the reassessment of the OCD-RDRRMC6 and DOH.

Section 2. TASK FORCE COVID-19. The Task Force COVID-19 shall establish the Emergency Operation Center and its functions. The Task Force COVID-19 shall be composed of:

Chairperson	:	City Mayor
Vice Chairperson	:	City Vice Mayor
Action Officer	:	City Health Officer
EOC Manager	:	City DRRM Officer
Liaison Officer	:	Executive Assistant on Education and Tourism
Public Information Officer	:	Supervising Information Officer
Operations Coordinator	:	EA on Public Safety and Security
Planning Coordinator	:	City Planning and Development Coordinator
Logistics Coordinator	:	General Services Officer
Finance and Administration	:	City Accountant, City Budget Officer
Secretariat	:	Office of the City Mayor
Committees	:	Prevention and Mitigation
		Preparedness
		Response
		Recovery and Rehabilitation

2.a. The TF COVID-19 shall perform the following general functions:

1) Coordinate requirement and information, and facilitate provision of policy, legal, logistical and financial support to TF COVID-19 operations;

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2) Manage inter-agency collaboration and coordination on the prevention and control of the infectious COVID-19;
3) Formulate and tailor city policies and protocols on Public Health Surveillance, prevention and control of COVID-19;
4) Ensure stakeholder involvement, cooperation and support in the prevention of COVID-19 outbreak;
5) Provide care package for frontliners of TF COVID-19; and
6) Conduct information and data monitoring and analysis.

Section 3. COMPOSITION AND FUNCTIONS OF COMMITTEES. The TF COVID-19 committees shall be composed of and perform the following Functions:

3.a. Prevention and Mitigation Committee. The Prevention and Mitigation Committee shall be composed of the City Health Office-Health Education and Promotion Officer as chair, City Information Division as co-chair, and the City Planning and Development Office, City Environment and Natural Resources Office, City Disaster Risk Reduction and Management Office, City Tourism Development and Promotion Office, Schools Division of Sipalay City, Sangguniang Kabataan, Philippine National Police, Bureau of Fire Protection, Barangay Health Emergency Response Teams, Liga ng mga Barangay, Philippine Army and local radio station as members. The committee shall perform the following functions:

1) Increase level of awareness of the community to the threats and impacts of COVID-19, its risks and vulnerabilities through information-education-communication dissemination;
2) Reduce the vulnerability and exposure of communities to the hazards of COVID-19; and
3) Enhance disease surveillance activities, information risk management for the public health workers and persons-at-risk.

3.b. Preparedness Committee. The Preparedness Committee shall be composed of the CHO-Health Emergency Management staff as chair, the CDRRMO as co-chair, and Merceditas Montilla District Hospital, CSWDO, SK, BHERTs, the Department of the Interior and Local Government, Liga ng mga Barangay, PNP, Philippine Coast Guard, BFP, City ENR Office, PNP-Regional Mobile Force Battalion 6, City Agriculture Office, and the City Social Welfare and Development office as members. The committee shall perform the following functions:

1) Equip the community with necessary skills to cope with the negative impacts of COVID-19;
2) Develop and implement local preparedness policies, plans and systems;
3) Strengthen partnership among key stakeholders;
4) Strengthen infectious control and waste management in health facilities, providing personal protective equipment;
5) Provide benefit package for frontliners of TF COVID-19; and
6) Preposition all available human resources, facilities, food and non-food items.

3.c. Response Committee.

3.c.1. The general functions of the Response Committee shall be:

a) Decrease the number of preventable deaths and morbidities;
b) Manage people traffic and control infection;
c) Monitor and provide regular report on status of TF COVID-19 operations to the Provincial Health Office and concerned agencies;

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d) Provide basic subsistence needs of affected population;
e) Ensure maintenance of logistics and basic social services during the health event; and
f) Ensure that security, and peace and order is maintained.

3.c.2. The Response Committee shall be composed of the following clusters and teams, and perform the following specific functions:

a) **Health Cluster.** The Health Cluster shall be composed of the following teams, and perform the following functions:

1) **Operations and Management Team**. The Operations and Management Team shall be composed of the CDRRMO as chair, CHO-HEMS as co-chair, and MMDH and BHERTs as members. The team shall perform the following functions:

a) Manage incidence response during health emergencies;
b) Transport patients to referral facilities;
c) Lead the transport of Persons Under Monitoring from checkpoint or areas within Sipalay to CHO and MMDH holding areas for profiling, check-up and endorsement to BHERTs; and
d) Lead the transport of suspected Persons Under Investigation to designated areas of isolation.

2) **Disease Surveillance and Reporting Team.** The Disease and Surveillance and Reporting Team shall be composed of the CHO-City Epidemiology Surveillance Team as chair, the EA on Peace and Order and Public Safety as co-chair, and BHERTs, Liga ng mga Barangay, PCG, PNP, RMFB6 and Philippine Army as members. The team shall perform the following functions:

a) Monitor ingress and egress of people and potential Persons Under Monitoring and Persons Under Investigation from risk areas, and coordinate reporting with the Secretariat;
b) Screen at Sipalay City checkpoints;
c) Determine the status of PUM upon arrival;
d) Consolidate data on PUM/PUI for reporting;
e) Contact trace and investigate PUM/PUI; and
f) Refer PUM/PUI to the appropriate health facility.

3) **Infection Control and Case Management Team.** The Infection Control and Health Management Team shall be composed of the CHO as chair, CDRRMO as co-chair, and MMDH, BHERTs, Liga ng mga Barangay, CSWDO, DILG, Bureau of Fire Protection and PNP as members. The team shall perform the following functions:

a) Ensure the practice of infection control protocols;
b) Lead the disinfection of vehicles used in transporting PUM/PUI, public places, and other areas that need disinfection;
c) Assist in the transport of PUM from checkpoint or areas within Sipalay to CHO and MMDH holding areas for profiling, check-up and endorsement to BHERTs;
d) Place PUM/PUI or suspected cases under triage, and manage accordingly thereafter; and

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e) Assist the transport of suspected PUI to designated areas of isolation.

b) **Law and Order Cluster**. The Law and Order Cluster shall be composed of the PNP as chair, CHO and PA as co-chairs, and DILG, BHERTs, RMFB6, CDRRMO, City Legal Office, Liga ng mga Barangay, Sangguniang Panlungsod Committee Chair on Security and Public Safety, SP Office and BFP as members. The cluster shall perform the following functions:

1) Ensure public, tourists and stakeholders' adherence to laws, ordinances, policies and protocols;
2) Ensure that those spreading misinformation will be prosecuted to the full extent of the law;
3) Disseminate and implement policies and directives.
4) Coordinate with the Operations Coordinator in the enforcement of the 9:00 PM to 4:00 AM curfew;
5) Assist the Infection Control and Case Management Team in ensuring the adherence of PUM/PUI to the health emergency protocols;

c) **Logistics Cluster.** The Logistics Cluster shall be composed of the General Services Office as chair, CDRRMO as co-chair, and City Budget Office, City Treasurer's Office, City Accounting Office, Bids and Awards Committee, City Assessor's Office, City Surveying Office, City ENR Office, City Engineering Office, BFP and CHO as members. The cluster shall have the following function:

1) Provide support for human resources, facilities and logistics;
2) Prioritize and fast-track the procurement of equipment, supplies and other logistical needs;
3) Provide transportation in the distribution of equipment, supplies and other logistical needs of operations;
4) Conduct updated inventory of supplies and equipment related to COVID-19;
5) Provide logistical support in building holding facilities and shelter tents for PUM/PUI;
6) Provide logistical support to the Infection Control and Case Management Team in the disinfection of vehicles used in transporting PUM/PUI, public places, and other areas that need disinfection;

d) **Food and Non-Food Items Cluster**. The Food and Non-Food Items Cluster shall be composed of the CSWDO as chair, CDRRMO as co-chair, and BHERTs, Barangay DRRM Councils, SP Office, DILG, Liga ng mga Barangay, CEO, CAO, City ENR Office, SK and food establishment associations as members. The cluster shall have the following functions:

1) Determine required relief assistance;
2) Take charge in the distribution of relief assistance to affected constituents;
3) Provide list of prepositioned food and non-food items;
4) Receive donated cash and items intended for the affected constituents of the emergencies; and

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5) Maintain the smooth and orderly relief operations, and food and non-food distribution.

e) **Crisis Communication Cluster.** The Crisis Communication Cluster shall be composed of CHO as chair, CDRRMO as co-chair, BHERTs, City Information Division, DILG, Liga ng mga Barangay, PNP, PCG, BFP, RMFB6, CAO and CSWDO as members. The cluster shall have the following functions:

1) Handle the TF COVID-19 hotline;
2) Provide monitoring and information system;
3) Provide regular advisory that includes the number of PUM/PUI cases per barangay to on-air and LGU social media; and
4) Effectively disseminate information to concerned entities and the general public.

f) **Governance and Economy Cluster.** Governance and Economy Cluster shall be composed of the City Mayor's Office as chair, Tourism Office, CAO, CPDO, CLO, PNP, DILG, SK, City Public Market Supervisor, City Cooperatives Development Office, CSO, Assessor's, SP Committee Chair on Good Governance, Department of Trade and Industry, and business sector as members. The cluster shall have the following functions:

1) Ensure compliance to protocols of each cluster;
2) Recommend governance measures to the executive and legislative branches of the LGU;
3) Monitor the price, supply and demand of agricultural produce and basic supplies in the city to avoid overpricing;and
4) Ensure that no customers shall hoard goods and commodities.

g) **Management of the Dead Cluster.** The Management of the Dead Cluster shall be composed of the DILG as chair, CHO as co-chair, and PNP, BFP, PCG, PA, CEO, GSO, City Civil Registry, City ENR Office, CSWDO, Liga ng mga Barangay and local funeral services as members. The cluster shall have the following functions:

1) Provide information to stakeholders in the proper handling and disposal of the PUI remains;
2) Facilitate assistance to affected family; and
3) Secure adherence to DOH protocol on handling and disposal of the PUI remains.

3.d. Recovery and Rehabilitation Committee. The Recovery and Rehabilitation Committee shall be composed of the CSWDO as chair, CEO as co-chair, and CPDO, City ENR Office, CTO, Accounting, BAC, Tourism, DepEd, Liga ng mga Barangay, SK and SP Committee Chair on Finance as members. The committee shall have the following functions:

1) Ensure coordinated, integrated system recovery;
2) Restore normal activities, especially economic and livelihood activities of the community after the health event;
3) Conduct the assessment and/or rehabilitation of infrastructure as needed in the aftermath of the health event; and
4) Lead the rehabilitation of affected population and service providers through social and psychosocial services.

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Section 4. GUIDELINES FOR COMMUNITY QUARANTINE. The community quarantine guidelines shall be observed at all times:

4.a. All returning Sipalaynons between February 17, 2020 up to the signing of this order from recent trips abroad and areas in the Philippines with confirmed COVID-19 cases shall be considered as PUM. They are mandated to:

4.a.1. Directly proceed to the City Health Office upon arrival for check-up and profiling. The CHO will then endorse the PUM to the barangay; and

4.a.2. Coordinate with the barangay council and assigned personnel for assistance and monitoring.

4.b. All PUM who display symptoms of COVID-19 will be elevated to PUI by BHERTs at the checkpoints and those under home quarantine. The CHO and/or MMDH shall validate and confirm the status of the PUI through the triage in the medical facilities;

4.c. The mandatory curfew for all residents and non-residents shall continue starting 9:00 PM to 4:00 AM;

4.d. Every individual shall practice social distancing (minimum of six (6) feet or two (2) meters or at least one (1) meter apart in vehicles and areas with limited spaces), and avoid unnecessary exposure to public places and social events such as weddings, parties, funerals, wakes and occasions of the same nature; and,

4.e. All establishments and public transport services shall strictly observe social distancing, provide proper sanitation for customers, and disinfection of their respective premises.

Section 5. BORDER MONITORING AND REGULATION.

5.a. Inter-agency health checkpoint shall be stationed in all points of entry to the city. Health checkpoint protocols shall be strictly implemented;

5.b. All non-residents of Sipalay City with or without symptoms of COVID-19, shall be denied entry with exception to the following:

a) Personnel of health and medical facilities
b) Clients with official government business
c) Those employed in Sipalay
d) Personnel and/or vehicles delivering goods and commodities such as agricultural produce, medical supplies, construction supplies, etc.
e) Personnel and/or vehicles of banks, postal and courier services

Proper identification and/or supporting documents of official business shall be shown to the checkpoint personnel and only upon verification that entry shall be allowed; and,

5.c. All drivers and passengers of vehicles entering and passing through Sipalay City shall be subjected to mandatory temperature checkup and interview of recent travel history. Refusal of the same shall mean denial of entry.

Section 6. TOURISM REGULATION.

6.a. Tourists from outside the city shall not be allowed entry and check-in in all accommodations, resorts, hotels, pension houses, inns, homestays and residences of Sipalay residents during the effectivity of this order unless lifted or earlier revoked by the city mayor.

6.b. All reservations within the enhanced community quarantine period shall be cancelled. All accommodation establishments shall not book, reserve or admit any tourist from outside of Sipalay City.

6.c. All tourism-related activities such as local tours and island hopping are hereby suspended.

Section 7. HUMANITARIAN RELATIONS.

7.a. The Tourism Office shall facilitate the inter-agency coordination to assist the tourists for their safe travel arrangements and possible temporary stay in the city. Tourists shall comply with all the guidelines set by the city government through the Tourism Office.

7.b. All tourists and guests who are already staying in all kinds of accommodations, including residences of Sipalay residents, prior to the enforcement of the community quarantine shall follow all COVID-19 protocols and preventive measures.

7.c. All tourists with available means of returning to their respective hometowns, cities or countries shall be made to travel immediately. Those who are not capable to immediately travel will be allowed to stay temporarily, but shall shoulder all expenses.

6.d. Sipalay residents, tourists and guests shall have equal rights in the availment of social and medical assistance except for those who have needs beyond the available resources of city government.

7.e. Non-cooperation and non-compliance among tourists and establishments to existing laws, this order and the TF COVID-19 protocols shall be prosecuted to the full extent of the law.

Section 8. REPEALING CLAUSE. All existing orders, rules and regulations or other issuances or parts thereof which are inconsistent with this Order are hereby revoked, modified or amended accordingly.

Section 9. EFFECTIVITY. This order shall take effect on 6:00 PM of March 21, 2020 and remain effective unless earlier revoked.

Done in Sipalay City, Negros Occidental on March 21, 2020.

(SGD.)
MARIA GINA M. LIZARES
City Mayor

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